



Minutes of a meeting of Midhurst Town Council Finance, Asset and Policy Committee held at The Old Library, Knockhundred Row, Midhurst on 11 July 2016 at 7.40 p.m.

MEMBERS

- | | |
|---------------------------------------|-------------------------------------------|
| ✓ Ms C Lintott (Chairman) | ✓ Mr B Flynn (Vice Chairman) |
| ✓ Mr N Cheshire | ✓ Mrs M Guest |
| ✓ Mr G McAra | ✓ Mr S Morley |
| Mrs J Sutton | |
| ✓ Mr M Purves Chairman of the Council | Mr J Quilter Vice Chairman of the Council |

✓=Present

Mr McAra joined the meeting during Item 43.

39. Apologies

Apologies were received from Mr Quilter and Mrs Sutton.

40. Declarations of Interest

There were none.

41. Representations from the Public

There were none.

42. Matters Arising from the Meeting held 13.06.2016

42.1. Min 29.1 - Request for Members to start to consider upcoming projects - It was agreed to take the suggestions made by Mr Flynn at the previous meeting, together with the suggestions from the Community and Environment Committee, to Council in order to set up a Task and Finish Group that will explore the feasibility of the suggestions, including a cost estimate and funding options.

42.2. Min 34 - Draft Disaster Recovery Plan - Mrs Guest enquired what the situation was with this. Ms Lintott advised that it is still in progress.

43. To adopt the minutes of the Old Library Management Sub Committee meeting of 4 July 2016

43.1. As only one Member who had been present at the sub-committee meeting was present at this meeting, it was agreed to postpone confirming the minutes as a true record until the full Council meeting.

43.2. The Committee agreed that **Minute 34** (To agree definitive policy on charges regarding who pays and who does not) will **not be adopted**. This is because the policy on charges had been agreed less than six months ago (11 March 2016 Min. 8). It was therefore confirmed that the previously agreed charges of £10 per hour for community groups, not for profit organisations and private hire, and £15 per hour for commercial groups and organisations, will remain in force for the time being.

For clarity, it was confirmed that any meeting hosted or initiated by MTC, as well as any meeting held by the Rural Towns Coordinator in her office, will not pay a charge.



43.3. The following points were raised by the Committee:

- 43.3..1. Min. 33 - Screening for yoga classes – It was suggested that freestanding screens might be better than curtains.
- 43.3..2. Min. 36 - To discuss use of tea & coffee making facilities – It was suggested that providing a couple of kettles and flasks might be a better option to avoid the problem of hirers needing to remember to switch an urn off.
- 43.3..3. Min. 39 - Quotations for flooring – A quotation had been obtained to replace the floor covering in the toilet and washroom. The provider had suggested that vinyl floor covering would not be appropriate due to the nature of the floor, and that carpet would be a better solution. As the existing carpet in the toilet area is still in good condition, it was felt that it was not necessary to replace this.

44. Tree Maintenance Carron Lane

A report from the tree surgeon, recommending maintenance work on various trees at the recreation ground and cemetery, had been circulated to Members. It was agreed that the work identified be carried out.

45. Financial Statements

The bank reconciliation and details of receipts and payments for June had been circulated and were noted.

46. Matters of Report

There were none.

47. Adoption of Minutes and Contractual Matters

It was proposed by Mr Morley, seconded by Mrs Guest and agreed that the meeting move into closed session to discuss the minutes of the Old Library Management Sub Committee closed meeting of 4 July 2016 and contractual matters.

The public meeting closed at 8.45 p.m.