



# Midhurst Town Council

**A MEETING OF THE COMMUNITY AND ENVIRONMENT COMMITTEE  
TOOK PLACE ON TUESDAY 28<sup>TH</sup> MAY 2019 AT 7:30pm  
IN THE MIDHURST TOWN COUNCIL OFFICE, THE OLD LIBRARY,  
KNOCKHUNDRED ROW, MIDHURST**

## **MINUTES**

**Present:** Cllr D. Coote, Cllr D. Knight, Cllr C. Lintott, Cllr M. Purves, Cllr G. Upjohn

**Officer:** Melanie Kite, Town Clerk

1 member of the public attended.

### **CE/01/19 - Election of Chairman**

Cllr Purves proposed Cllr Upjohn, seconded Cllr Coote. There were no further nominations.

**Resolved** - Cllr Upjohn was appointed Chairman for the municipal year 2019/20. Unanimously approved.

### **CE/02/19 - Election of Vice-chairman**

Cllr Upjohn proposed Cllr Sutton, seconded Cllr Lintott. There were no further nominations.

**Resolved** - Cllr Coote was appointed Vice-chair for the municipal year 2019/2. Unanimously approved.

### **CE/03/19 - Apologies for Absence**

Cllr S. Morley, Cllr J. Sutton,

Cllr Smallman and Cllr Whittaker did not attend.

### **CE/04/19 - Declarations of Interest**

None declared

### **CE/05/19 - Representations from the Public**

Meeting adjourned for public questions.

Mr. Gordon McAra asked if the committee members would consider having a discussion about taking over the management of land owned by Hyde-Martlett Housing, beside the Fire Station. The Town Council had planted a 'Queen's Jubilee tree' and other trees on this land, however, the area required maintenance and could be better landscaped, with perhaps a bench there for local residents.

He acknowledged that he understood that there would be some minor legal costs involved and then on-going maintenance costs.

**Resolved** – a full cost analysis for this potential project would be undertaken.

Meeting reconvened

### **CE/06/19 - Approve Minutes of the Meeting held on 23<sup>rd</sup> May 2019**

**Resolved** – the Minutes were approved as a true and accurate record of the meeting.

### **CE/07/19 - Matters Arising from the Minutes of 23rd April 2019**

Cllr Lintott asked if any further information had been received regarding the planters for the town.

The Assistant Town Clerk has this matter in hand but no further update was available.



# Midhurst Town Council

## **CE/08/19 – Membership of Sub-committees**

- **08.1** - Grants Panel: Cllr Coote gave an overview of the procedure for the benefit of the new councillors. The panel meet twice a year to consider grant applications received. For the year 2019/20 there is £4,000 in the budget for distribution and each applicant has to meet the criteria as set out in the Grants Policy. The panels decisions are then put to Full council for approval.  
**Resolved** – Cllr Coote, Cllr Knight Cllr Sutton
- **08.2** – Madhurst Event:  
It was resolved that the event’s organiser, Kaylie Collyer would be consulted and that she would ask for volunteers for specific tasks for this event.

## **CE/09/19 – Operation London Bridge**

The Vicar of St Mary Magdalene has agreed to keep the Book of Condolence

## **CE/10/19 – Midhurst In Bloom**

**Resolved** – The event will not take place this year. A new format and ideas will be discussed later in the year in preparation for holding the event again in 2020.

## **CE/11/19 – Updates on Current Projects**

For the benefit of the new councillors an overview and update on current projects was given. Documents supporting The Red telephone box, Stag Garden and banners had been circulated with the agenda.

- 11.1** – Midhurst Carnival – An update from the event’s organiser will be available at a later meeting.
- 11.2** - Midhurst Matters – Volunteers are required to support Cllr Sutton.
- 11.3** - Banners – The design and purchase of the banners was agreed.

## **CE/12/19 – Planting of New Trees**

The Tree Planting Project 4, 2019 document had been circulated with the agenda.

No1 location: Corner of New Road and Holmbush Way; No2: Bepton Road and New Road verges and No3: Rotary Orchard – Jubilee Path. Total cost £1,260.00 which is in the budget.

**Resolution** – On the proposal of Cllr Coote, seconded Cllr Knight, all in favour the motion was passed.

## **CE/13/19 – Matters of Report**

None.

Meeting closed at 8:34pm.

Date: .....

Signed:.....

Chairman