



Midhurst Town Council

The Old Library, Knockhundred Row, Midhurst GU29 9DQ

3rd September 2019

To Finance Committee Members and All Other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE FINANCE ASSET and POLICY COMMITTEE TO BE HELD ON MONDAY 9th SEPTEMBER 2019 IN THE MIDHURST TOWN COUNCIL OFFICE, THE OLD LIBRARY, KNOCKHUNDRED ROW, MIDHURST AT 7:30PM.

Melanie Kite

Melanie Kite

Town Clerk and RFO

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

Reminder that the meeting is being recorded for the purposes of the Clerk's Minutes.

2. APOLOGIES FOR ABSENCE

To accept any apologies that have been received.

3. DECLARATIONS OF INTEREST

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 7th JULY 2019

To consider matters arising from the minutes that are not on the agenda.

5. TERMS OF REFERENCE - ASSET SUB-COMMITTEE

To discuss Terms of Reference

6. MINUTES OF ASSET SUB-COMMITTEE

To receive and approve the Minutes of the meeting held on 29th July 2019

7. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the FA&P Committee have responsibility.

Reconvene Meeting

8. FINANCIAL REPORTS (Appendix 1,2)

To receive an update on the financial position as at end August 2019.

9. BANK RECONCILIATION

To agree and sign the bank reconciliation for July and August 2019.



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10. BUDGET - FINANCIAL YEAR 2020/21

In preparation of the 2020/21 Budget all councillors are asked to prepare their business case for funding of projects they wish to have considered.

11. CEMETERY LODGE BOILER (Appendix 3)

To consider undertaking additional work, and the related cost, as detailed by the contract plumber.

Motion: To agree the work and accept the quotation.

12. WEBSITE (Appendix 4)

To receive the business proposal for switching to a new web design company and updating the current council website.

Motion: to accept the recommendation from the Clerk's office.

13. IT SUPPORT

To receive an update on IT support

14. NATWEST BANKLINE and DEBIT CARD APPLICATION

To receive an update from the Clerk / RFO on the current situation.

15. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

The excluded session is to consider personnel matters

****End of Agenda****