



# Midhurst Town Council

24<sup>th</sup> December 2020

To Finance Committee Members

**You Are Hereby Summoned to a Meeting of the FINANCE ASSET AND POLICY COMMITTEE to be held on Monday 4<sup>th</sup> January 2021 by a virtual conference at 7:30pm.**

*Melanie Kite*

**Melanie Kite  
Town Clerk and RFO**

NOTICE – Due to the COVID-19 pandemic the meeting will be conducted using MS Teams video conference. Members of the public who wish to attend the meeting may do so by contacting the Clerk by email: [clerk@midhurst-tc.gov.uk](mailto:clerk@midhurst-tc.gov.uk). Should a member of the public wish to raise a question please email your question to the Clerk no later than 2pm on Thursday 29<sup>th</sup> December 2020.

## AGENDA

1. **Chairman's Announcements**
2. **Apologies for Absence** - To accept apologies received.
3. **Declarations of Interest** - To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **Minutes of the Meeting Held on 23<sup>rd</sup> November 2020** – To approve the Minutes (Appendix 1)
5. **Matters Arising from the Minutes of the Meeting Held on 23<sup>rd</sup> November 2020** - To consider matters arising from the minutes that are not on the agenda.
6. **Public Participation Session** - Adjournment of the meeting for public questions.  
To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the FA&P Committee have responsibility.  
Reconvene Meeting
7. **Financial Reports to end November 2020**- To note:
  - a. payments and receipts made in the month (Appendix 2)
  - b. financial position against budget (Appendix 3)
8. **Bank Reconciliation** – To agree and sign the bank reconciliation for end November 2020. (Appendix 4)



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9. **Matters of Report. (Note: Decisions cannot be made under this item; it is for information only)**

**\*\*End of Agenda\*\***