



Midhurst Town Council

A meeting of the **FINANCE ASSET AND POLICY COMMITTEE**
took place on Monday 9th March 2020 AT 7:30pm
in the Midhurst Town Council Office, The Old Library, Knockhundred Row, Midhurst

MINUTES

Present: Cllr C. Lintott (Chairman), Cllr G. McAra, Cllr. A. Procter, Cllr S. Morley, Cllr M. Richardson, Cllr J. Sutton, Cllr J. Travers

Officer: Melanie Kite, Town Clerk

No members of the public were present.

F/22/20 – Chairman’s Announcements

The Chairman reminded the committee that the meeting was being recorded for the purpose of the Clerk’s Minutes only.

F/23/20 - Apologies for Absence

Cllr L. Jeffries

F/24/20 - Declarations of Interest

None declared

F/25/20 – Matters Arising from the Minutes of the Meeting held on 10th February 2020

There were no matters raised.

F/26/20 – Representations from the Public

No members of the public were present.

F/27/20 – Financial Reports for end February 2020

It was resolved to note payments in February of £12,919.90 and Receipts of £528.79

It was resolved to note the detailed income and expenditure statement to 29.02.2020:

Net totals: Payments - £187,846

Receipts - £246,254

F/28/20 – Bank Reconciliation

It was resolved to note total of all bank balances as at 29.02.2020 as £226,202

The bank statements for February 2020 were reconciled as agreed, and initialled back to the original bank statements by Cllr Richardson.

F/29/20 – Financial Regulations

It was resolved to approve the amended 2020 version of the Financial Regulations and to recommend to Council for adoption.

F/30/20 – Risk Strategy Register

Following one amendment, to include topple testing at Carron Lane Cemetery it was resolved to approve the Risk Strategy document and recommend to Council for adoption.



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F/31/20 - Carron Lane Improvement Working Group

Tenders have now been received for the design and build of the skate park.

The lido survey has been distributed to all homes in and around Midhurst and is available on line and via social media. The results will be considered and disclosed following the end of the month when submissions for the survey closes.

Some members felt that it was not made clear in the survey how much the Precept could be increased over the forthcoming years should the plans for a lido go ahead. This will be discussed further by the working group.

A task and finish group will be set up to project manage ground work in Carron Lane Cemetery. This will be an agenda item for full council.

F/32/20 - The Old Library

Bookings for the hire of the building were noted.

It was resolved to approve the addition of three external CCTV cameras on the building. This forms part of the overall refurbishment of the Old Library and as such CIA, who did the security on the external doors will be awarded this contract. The total cost for this work is £1,954.

It was resolved to appoint ACOL for the cleaning in the building. The company is more flexible on dates, can offer a twice weekly clean and offers a more comprehensive cleaning schedule compared to the current company. Cost for two weekly cleans - £111.60.

Proposed Cllr Morley, seconded Cllr Lintott, all in agreement.

F/33/20 - Matters of Report

There were no matters to report.

F/34/20 – Exclusion of members of the public and press

To consider personnel matters.

Proposed Cllr Lintott, seconded Cllr Morley, all agreed.

The Clerk left the meeting.

There being no further business the Chairman closed the meeting at 8:40pm

Signed _____
Chairman

Date _____