



# Midhurst Town Council

A meeting of the **FINANCE ASSET AND POLICY COMMITTEE**  
took place on Monday 13<sup>th</sup> July 2020 at 7:30pm  
by virtual conference due to COVID-19

## MINUTES

**Present:** Cllr M. Richardson (chairman), Cllr C. Lintott, Cllr G. McAra, Cllr. A. Procter, Cllr J. Sutton, Cllr J. Travers

**Officer:** Melanie Kite, Town Clerk

**F/69/20 - Chairman's Announcements.** The meeting is being recorded.

**F/70/20 - Apologies for Absence.** Cllr Jeffries sent her apologies.

**F/71/20 - Declarations of Interest.** None declared at this time.

**F/72/20 - Matters Arising from the Minutes of the Meeting Held on 8<sup>th</sup> June 2020.** – there were no matters raised.

**F/73/20 - Public Participation Session.** No members of the public were present.  
Reconvene Meeting

**F/74/20 - Financial Reports to end June 2020.**

Payments and receipts in May were agreed as:

Payments £23,377; Receipts £3,605

Payments made in the month over £500

Salaries	£6,489
Yearly Insurance	£3,018
Groundsman's van service and MOT	£582
Yearly Subscriptions to council associations	£1,650
Purchase, installation and maintenance of new Christmas lights	£6,876
Stress testing of lamp posts for hanging baskets and Christmas lights	£2,100

The purchase of engraved angels is for thank you presents from the town council to the volunteers of Midhurst Angels for their work during the COVID-19 pandemic.

**F/75/20 - Bank Reconciliation** – The bank statements for June 2020 reconciled; total balances £289,196  
This will be signed as agreed back to the original bank statements when meetings resume in person.

**F/76/20 – Bank Signatories** – Cllr Travers will become an authorised bank signatory.

**F/77/20 – Car Park Barrier Gate** – Spending of £1,500 was agreed for the purchase and installation of a black swing barrier and associated signage for Carron Lane recreation ground.

**F/78/20 – CDC Economic Initiative** – Cllr McAra's report 'Midhurst is Open' previously circulated.



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- Chichester District Council (CDC) propose two funding streams of activities to help revitalise the district's economies; Community Recovery Grant and Economic Recovery Grant. Funding for each of £250,000.
- The New Homes Bonus will be reduced to fund this scheme.
- A High Street working group will be established to include the town council and other organisations, and coordinated through the existing Vision Group.
- A list of suitable projects will be looked at.

Further information will be available once CDC has finalised and approved the scheme.

**F/79/20 - Matters of Report** – clerk reported that 1stQ VAT had been received.

M Mulberry & Co had been appointed as the internal auditor for 2020-21. There will be two internal audits this financial year.

Moore, the external auditor had acknowledged receipt of the Annual Return for 2019-20.

Public meeting session closed at 8:07pm

**F/80/20 - Exclusion of Members of the Public and Press - The excluded session is to consider personnel matters. Evaluation report from David Carden and a recommendation from Cllr Lintott.**

Clerk left the meeting. Cllr Lintott took Minutes.

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_