



Midhurst Town Council

A meeting of the **FINANCE ASSET AND POLICY COMMITTEE**
took place on Monday 28th September 2020 at 7:30pm
by virtual conference due to COVID-19

MINUTES

Present: Cllr M. Richardson (chairman), Cllr L. Jeffries, Cllr C. Lintott, Cllr G. McAra, Cllr J. Travers
Officer: Melanie Kite, Town Clerk

F/81/20 - Chairman's Announcements. The meeting is being recorded.

F/82/20 - Apologies for Absence. Cllr. A. Procter, Cllr J. Sutton sent their apologies.

F/83/20 - Declarations of Interest. None declared at this time.

F/84/20 - Matters Arising from the Minutes of the Meeting Held on 13th July 2020. – there were no matters raised.

F/85/20 - Public Participation Session. No members of the public were present.
Reconvene Meeting

F/86/20 - Financial Reports to end August 2020.
Payments and receipts in August were agreed as:
Net Payments £9,132.72; Net Receipts £1,159.06

Payments made in the month over £500
Salaries - £7,792

F/87/20 - Bank Reconciliation – The bank statements for August 2020 showed total balances £260,566.54. This will be signed as agreed back to the original bank statements at a later date.

F/88/20 – Budget 2021/22 First Draft. – The RFO had prepared the first draft for the committee to discuss. This will be further discussed and worked on and the second draft will be brought back to the committee next month.

F/89/20 – Recreation Ground and Cemetery gate and Fencing – It was resolved to instruct Hugh Alexander (Boxhill) Ltd. the contract. The cost for the purchase and erection of the gate and fencing is £10,757. Work will be carried out as soon as possible.

Proposed Cllr McAra, seconded Cllr Lintott; four in favour, one opposed, motion carried.

Notices will be posted informing residents of the opening and closing times of the gates. Clerk to

F/90/20 – Late Night Shopping – Resolution: The Committee agreed to assist the Town Team CIC with the purchase of promotional material up to a maximum of £1,000. Invoices will be submitted to the Town Clerk for payment. A request will be made to have the Midhurst Town Council logo used to endorse the initiative.

Proposed Cllr Lintott, seconded Cllr Richardson, all agreed.



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F/91/20 - Matters of Report – There were no matters to report.

Meeting closed at 8:16pm

Signed _____
Chairman

Date _____