



Midhurst Town Council

**A MEETING OF THE MIDHURST TOWN COUNCIL
TOOK PLACE ON MONDAY 18th NOVEMBER 2019 AT 7:00pm
IN THE MIDHURST TOWN COUNCIL OFFICE, THE OLD LIBRARY,
KNOCKHUNDRED ROW, MIDHURST**

MINUTES

Present: Cllr M. Purves (Chairman), Cllr D. Coote, Cllr L. Jeffries, Cllr D. Knight, Cllr C. Lintott, Cllr S. Morley, Cllr A. Procter, Cllr M. Richardson, Cllr J. Sutton, Cllr J. Travers, Cllr G. Upjohn, Cllr M. Whittaker

Also present: Melanie Kite, Town Clerk
1 member of the public was present.

C/93/19 - Chairman's Announcements

Councillors were advised that the meeting would be recorded for the purposes of the Clerk only.

The Chairman welcomed the new councillors.

All councillors were encouraged to attend a councillor training course either as part of continual professional development (CPD) or as an initial training session. The option of in-house training or attending an external SSALC course was offered.

Action: Councillors to liaise with Clerk on dates and options.

C/94/19 - Apologies For Absence

Apologies were received from Cllr S. Morley, Cllr D. Smallman and County Councillor Kate O'Kelly and District Cllr J. Fowler

C/95/19 - Declarations Of Interest

There were no declarations made at this time.

C/96/19 - Minutes Of The Previous Meeting

Resolution - The Minutes of the meeting held on 21st October 2019 were approved and signed as a true and accurate record of the meeting.

Proposed Cllr Lintott, seconded Cllr Upjohn, unanimously approved.

C/97/19 - Matters Arising From Those Minutes

There were no questions or comments.

C/98/19 - Public Participation Session

There were no public questions.

Meeting reconvened.

C/99/19 – Report From County And District Councillors

County Council Cllr Kate O'Kelly's report had been previously circulated.



Midhurst Town Council

County Cllr O’Kelly reported on the reduction in the county’s grass cutting service to both rural and urban places. Cllr Morley suggested that this council might like to ask about future plans for maintaining the hedges and vegetation in these areas. Action: Clerk to contact Cllr O’Kelly

There was no District Councillor’s report.

C/100/19 - Finance Asset and Policy

Resolution: Following an amendment to Minute F/53/19, the Minutes were approved and signed as a true and accurate record of the meeting held on 11th November 2019.

Proposed Cllr Sutton, seconded Cllr Purves all agreed.

No questions raised.

C/101/19 – Planning Committee

Resolution: The Minutes were adopted and signed by Cllr Coote, on behalf of Cllr McAra who was not present, as a true and accurate record of the meeting held on 28th October 2019.

Proposed Cllr Whittaker seconded Cllr Upjohn, all agreed.

C/102/19 – Community and Environment

It was noted that the grant to the Community Bus had been awarded earlier in the year and was not part of this second tranche.

Resolution: On the recommendation of the grants panel, the grant awards were approved by council.

Proposed Cllr Coote, seconded Cllr Sutton all agreed.

The Minutes were adopted and signed as a true and accurate record of the meeting held on 28th October 2019.

Proposed Cllr Lintott, seconded Cllr Knight, all agreed.

Item CE/62/19 and CE/63/19 – Volunteers are still requested for these two functions.

C/103/19 – Delegated Powers, Finance Asset and Policy Committee

Resolution: It was resolved that the Finance Asset and Policy Committee would have Delegated Powers.

Proposed Cllr Purves, seconded Cllr Whittaker, unanimously approved.

Action: Clerk to update Standing Orders

C/104/19 – Carron Lane Improvement Working Group (CLIG)

An information paper and Terms of Reference had been previously circulated.

Due to the completion of the refurbishment of the Old Library the asset sub-committee was dissolved. A working group for project work at the Carron Lane recreation ground will be established formed of the members from the asset sub-committee and any new members.

Resolution: It was resolved to approve the Terms of Reference for the CLIG.

Proposed Cllr Purves, seconded Cllr Coote all agreed.

7:25pm - Cllr L. Jeffries arrives.



Midhurst Town Council

C/105/19 – Facebook

Resolution: It was resolved to do a three-month trial with a council Facebook page. This would be controlled from the clerk’s office. Initially, public comments would not be permitted. There will be a link on the website after the initial trial period.

Proposed Cllr Purves, seconded Cllr Travers all in agreement.

C/106/19 – Website

This will be discussed at the Finance meeting in December.

C/107/19 – Committee Members

Council members were informed that Cllr Richardson and Cllr Procter would join the Finance, Asset and Policy committee.

C/108/19 – Reports from Outside Meetings

Cllr Morley - The first meeting of Midhurst Community Speed Watch (CSW) will take place on Monday 2nd December. PC Jason Lemm will be demonstrating the use of the indicator. He requested councillors to volunteer on the group.

There had been a CLC north area meeting at which he had requested guidance from County officer Chris Dye about pavement parking in town. Cllr Morley to progress.

Cllr Coote – a meeting of the Midhurst Community Transport Group had been very useful and productive. The next meeting in February will focus on bringing all the various voluntary transport groups together to discuss working partnerships and effective use of resources and other assets.

Cllr Jeffries – Reported that she had attended the police meeting with Chief Inspector Jon Carter.

C/109/19 – Matters of Report

Clerk – informed Council that the Clerk’s office will be upgraded to O365 starting tomorrow.

Councillor emails, using ‘midhurst-tc.gov.uk’ are now set up. Names and passwords will be sent to all councillors this week.

Cllr Morley – Midhurst Highway Group, the revision to the original document is complete and ready for publishing. A copy will be circulated to all councillors.

Cllr Sutton & Cllr Knight had been on duty at the Grange’s monthly market. Comments from residents featured on: the very long wait at the pedestrian traffic lights outside Tesco; the Clock house clock still telling the wrong time and that when the grass verges are cut grass flies across the pavement and is not swept up.

Cllr Upjohn - The various Terms of office for representatives of MTC sitting on local charity and trusts is due for review.

Cllr Lintott – A number of posters are again being stuck up on Midhurst town lamp posts and railings which do not pertain to events in the town.

Cllr Purves – A company will be inspecting the Clock house clock and it is hoped that this will be working properly in the near future.

There being no further business the Chairman declared the Meeting closed at 7:45pm.

Date:

Signed:.....

Chairman