



# Midhurst Town Council

10<sup>th</sup> March 2021

**To All Town Councillors**

**You are hereby summoned to a virtual meeting of MIDHURST TOWN COUNCIL, to be held on Monday 15<sup>th</sup> March 2021 at 7:00pm.**

*Melanie Kite*

Melanie Kite  
Town Clerk and RFO

**NOTICE** – Due to the COVID-19 pandemic the meeting will be conducted using MS Teams video conference. Members of the public who wish to attend the meeting may do so by contacting the Clerk by email: [clerk@midhurst-tc.gov.uk](mailto:clerk@midhurst-tc.gov.uk). Should a member of the public wish to raise a question please email your question to the Clerk no later than 2pm on Friday 12<sup>th</sup> 2021.

## **AGENDA**

1. **Chairman's Announcements**
2. **Apologies for Absence** -To accept apologies for absence.
3. **Declarations of Interest** - To receive from Members' declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **Public Participation Session** -Adjournment of the meeting for public questions.  
To allow members of the public, at the discretion of the Chairman, to address the Council.  
**Update from Midhurst Vision Group – (maximum 5 minutes)**
5. **Minutes of the Previous Meeting** – To approve the minutes of the meeting held on 15<sup>th</sup> February 2021 (Appendix 1)
6. **Matters Arising from those Minutes** - To consider matters arising from the minutes that are not on the agenda.
7. **Report from County and District Councillors** - To receive reports from West Sussex County Councillor Kate O'Kelly and Chichester District Councillor Gordon McAra.
8. **Finance, Asset and Policy Committee** – Update and questions relating to the Minutes.  
To adopt Minutes of the meeting held on 25<sup>th</sup> January 2021. (Appendix 2)



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9. **Skate park invoices – Motion:** To approve received invoices for skate park. Practical completion fee £149,568 and £4,500 for 2.5 % Retention Release on Practical Completion.
10. **Planning and Infrastructure Committee – –** Update and questions relating to the Minutes.  
To adopt Minutes of the meeting held on 8<sup>th</sup> February 2021. (Appendix 3)
11. **Community and Environment Committee – –** Update and questions relating to the Minutes.  
To adopt Minutes of the meeting held on 8<sup>th</sup> February 2021 (Appendix 4)
12. **Standing Orders – Motion:** To adopt updated Standing Orders as recommended by Finance, Asset and Policy Committee. (Appendix 5)
13. **Code of Conduct – Motion:** To adopt updated Code of Conduct as recommended by Finance, Asset and Policy Committee (Appendix 6)
14. **Midhurst Town Council/Midhurst Vision CIC Governance Document, Cllr Lintott to table - Motion:** Council to consider and approve document as attached (Appendix 7)
15. **Midhurst Vision CIC, Terms of reference, Cllr Lintott to table -** Council to consider feedback prepared by the Councillors who attended a meeting with MVCIC on 5th March regarding the first two areas of work.
16. **Reports from Outside Meetings -** To receive a report from Councillors who have attended outside meetings.
17. **Matters of Report - (Note: Decisions cannot be made under this item; it is for information only)**
18. **Date of Next Meeting –** Monday 19<sup>th</sup> April 2021 at 7pm

**\*\*End of Agenda\*\***