



# Midhurst Town Council

16<sup>th</sup> March 2021

To Finance Committee Members

**You Are Hereby Summoned to a Meeting of the FINANCE ASSET AND POLICY COMMITTEE to be held on Monday 22<sup>nd</sup> March 2021 by a virtual conference at 7:30pm.**

*Melanie Kite*

**Melanie Kite  
Town Clerk and RFO**

NOTICE – Due to the COVID-19 pandemic the meeting will be conducted using MS Teams video conference. Members of the public who wish to attend the meeting may do so by contacting the Clerk by email: [clerk@midhurst-tc.gov.uk](mailto:clerk@midhurst-tc.gov.uk). Should a member of the public wish to raise a question please email your question to the Clerk no later than 2pm on Friday 19<sup>th</sup> March 2021.

## **AGENDA**

- 1. Chairman's Announcements**
- 2. Apologies for Absence** - To accept apologies received.
- 3. Declarations of Interest** - To receive from Members' declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 4. Minutes** – To approve Minutes of meeting held on 22<sup>nd</sup> February 2021.
- 5. Matters Arising from the Minutes of the Meeting Held on 22<sup>nd</sup> February 2021** - To consider matters arising from the minutes that are not on the agenda. (Appendix 1)
- 6. Public Participation Session** - Adjournment of the meeting for public questions.  
To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the FA&P Committee have responsibility.  
Reconvene Meeting
- 7. Financial Reports to end February 2021**- To note:
  - a. payments and receipts made in the month up to 12<sup>th</sup> March (Appendix 2)
  - b. financial position against budget (Appendix 3)
- 8. Bank Reconciliation** – To agree and sign the bank reconciliation for end February 2021. (Appendix 4)
- 9. Cemetery work, Cllr Watts to table** - To approve expenditure to repair and improve the road in the cemetery as recommended by the cemetery working group.



# Midhurst Town Council

- 10. Old Library boiler** – To discuss report and quotations from CPH following service and subsequent shut down of boiler. (Appendix 5)
- 11. Bank Standing Orders**– To review current bank standing orders to Sussex Rural Communities £50.00 and Sussex County Playing Fields £15.00
- 12. Total Power and Gas** – To approve bill as received for the Old Library, backdated for twelve months £ 3,260.30
- 13. Hugh Alexander (Boxhill) Ltd.** - To approve invoice for cemetery fencing and car park gate £11,468.40
- 14. Transparency Code** – To approve The Local Government Transparency Code 2015 as issued by the Secretary of State for Communities and Local Government in exercise of powers under section 2 of the Local Government, Planning and Land Act 1980 (Appendix 6)
- 15. WSALC subscription, Clerk to table** – To agree to continued membership of WSALC following the break-up of WSALC/SSALC (Appendix 7)
- 16. Credit Unions, Cllr Lintott to table** - To consider whether the Town Council wishes to deposit reserve money with a local Credit Union. (Appendix 8)
- 17. Matters of Report. (Note: Decisions cannot be made under this item; it is for information only)**

**\*\*End of Agenda\*\***