



Midhurst Town Council

The Old Library, Knockhundred Row, Midhurst, West Sussex, GU29 9DQ

MIDHURST TOWN COUNCIL COMMUNITY INFRASTRUCTURE LEVY (CIL) BRIEFING NOTE

Background

The Community Infrastructure Levy (CIL) is a charge that Local Authorities can set on some forms of New Development in order to raise funds to help fund the infrastructure, facilities and services that are needed to support new homes and businesses in the area.

Each year, Parish Councils are entitled to 15% of the CIL collected from new development within their boundary (capped at £100 per existing dwelling in the Parish) – a percentage that increases (uncapped) to 25% once the Parish has established a Neighbourhood Plan.

CIL distributions from the South Downs National Park Authority (hereafter referred to as SDNPA), are made in April and October of each year.

CIL monies need to be spent by the Parish Council, to support development of the area, within five years of receipt. If it is not used within this timescale, or it is used for other purposes, regulations give charging authorities the power to recover those funds. The five-year period means that funds may be accumulated to provide for any major projects.

What can the Parish Council spend its CIL money on?

CIL money must be used to support the development of the Parish, or any part of the Parish, by funding:

- The provision, improvement, replacement, operation or maintenance of infrastructure, OR
- Anything else that is concerned with addressing the demands that development places on a Parish.

This could include

- Transport infrastructure
- Other physical infrastructure e.g. energy supply, flood alleviation, waste management
- Open Spaces
- Educational facilities
- Medical Facilities
- Sporting and other recreational activities



Midhurst Town Council

- Social and community facilities
- Affordable housing
- Preparation of a Neighbourhood Plan

CIL money *may* be passed to other parties to be spent on the Parish Council's behalf. This could be particularly helpful if the infrastructure requirements are outside of the Council's remit. Priority should be given to the provision of new infrastructure and should not be used to remedy pre-existing deficiencies in infrastructure provision unless those deficiencies will be made more severe by new development.

What Projects are NOT Eligible for CIL funding?

- Projects that have been completed prior to an application for funding being submitted
- Ongoing revenue costs for a project
- Annual maintenance or repairs associated with a project
- Projects promoting any political party
- Projects that conflict with Parish Council policies
- Recoverable VAT.

What does the Eligible Project need to demonstrate?

In addition to fulfilling the above criteria, the project should also be able to show evidence of –

- Deliverability – a clear delivery plan must be in place and at least one of the following:
 - Addressing impacts created by new development
 - Wider community benefit – beyond just the benefits to the organisation submitting the application
 - Evidence of additional resources – people or money, available from partners to complement funding

Annual Reporting on CIL Funds



Midhurst Town Council

For any financial year in which the Town Council has received CIL monies, it MUST prepare a report. The report must be published on the Parish Council website and a copy must be sent to SDNPA no later than 31st December following the reported year.

The report MUST include the following information:

- 1) The total CIL receipts for the year
- 2) The total CIL expenditure for the year
- 3) Summary of CIL expenditure during the year, including
 - The items to which CIL has been applied; and
 - The amount of CIL expenditure on each item
- 4) Details of any notices received relating to regulation 59E (Recovery of CIL) including
 - The total value of CIL receipts subject to notices served in accordance with regulation 59E during the year
 - The total value of CIL receipts subject to a notice served in accordance with regulation 59E in any year that has not been paid to Horsham District Council by the end of the year
- 5) CIL receipts for the year retained at the end of the year
- 6) CIL receipts from previous years retained at the end of the year

Adopted:

Review Date:

Melanie Kite
Town Clerk and RFO

February 2021.