



# Midhurst Town Council

A meeting of the **FINANCE ASSET AND POLICY COMMITTEE**  
took place on Monday 10<sup>th</sup> February 2020 AT 7:30pm  
In the Midhurst Town Council Office, The Old Library, Knockhundred Row, Midhurst

## MINUTES

**Present:** Cllr C. Lintott (Chairman), Cllr G. McAra, Cllr. A. Procter, Cllr S. Morley, Cllr M. Richardson, Cllr J. Sutton, Cllr J. Travers

**Officer:** Melanie Kite, Town Clerk

No members of the public were present.

### **F/12/20 – Chairman’s Announcements**

The Chairman reminded the committee that the meeting was being recorded for the purpose of the Clerk’s Minutes only.

### **F/13/20 - Apologies for Absence**

Cllr L. Jeffries

### **F/14/20 - Declarations of Interest**

None declared

### **F/15/20 – Matters Arising From the Minutes of the Meeting held on 13<sup>th</sup> January 2020**

The Clerk reported that work up at the cemetery was in progress. The groundsman was undertaking cutting back of the shrubbery and tarmac gravel had been ordered for repairing the potholes in the driveway.

### **F/16/20 – Representations from the Public**

No members of the public were present.

### **F/17/20 – Financial Reports for end January 2020**

Payments - £20,391.63 were approved

Receipts - £3,724.58 and

3<sup>rd</sup> Quarter VAT refund - £2,383.70 were noted.

The Clerk explained that the invoice for December salaries from West Sussex County Council had not been received in December and therefore two payments had gone out in January.

The detailed income and expenditure statement to 31.02.2020 was noted as:

Net totals: Payments - £174978.45

Receipts - £245,725.69

### **F/18/20 – Bank Reconciliation**

Total of all bank balances as at 31.01.2020 - £245,946.41

The bank statement for January 2020 was reconciled as agreed, and initialled back to the original bank statements by Cllr Lintott.



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## **F/19/20 – Carron Lane Improvement Working Group**

It was resolved that Cllr Jeanette Sutton would chair the working group meeting.

Proposed Cllr McAra, seconded Cllr Lintott, all agreed.

Cllrs Sutton and McAra had met a representative from one of the skatepark companies proposing to tender for the design and development of the new skatepark. It had been a very useful and informative meeting.

Youths from Midhurst Rother College and pupils from Midhurst Primary School had all shown keen interest in the skatepark and had submitted their own sketches and comments on the plans.

Cllr McAra is researching grant funding for the project.

Midhurst Lido: The leaflet and survey is ready for the printers. The survey will form a separate insert, it will also be available on-line and available from a number of local shops.

## **F/20/20 - The Old Library**

Bookings for the hire of the building are going very well.

CCTV for the building is being looked into. This was agreed as part of the original refurbishment plans.

**Action: Clerk to progress.**

Various small jobs had been completed. Water ingress in the council chamber will be surveyed by a roofer and maintenance to the back wall, where water had seeped through, will be completed when the weather improves.

Ten stackable tables will be ordered for use in the main hall.

## **F/21/20 - Matters of Report**

The Clerk/RFO informed the members that the accounts for 2018/19 had been restated on an Income and Expenditure basis as instructed by the external auditor in Section 3 – External Auditor Report and Certificate 2018/19 report. Section 2 – Accounting Statements of the Annual Governance and Accountability Return will be published as amended.

The Town Council's Facebook page is receiving a good number of 'likes', the number of people reached and engagement with the posts is improving all the time.

There being no further business the Chairman closed the meeting at 8:25pm

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_