



# Midhurst Town Council

A meeting of the **FINANCE ASSET AND POLICY COMMITTEE**  
took place on Monday 23<sup>rd</sup> November 2020 at 7:30pm  
by virtual conference due to COVID-19

## MINUTES

**Present:** Cllr M. Richardson (chairman), Cllr L. Jeffries, Cllr C. Lintott, Cllr G. McAra, Cllr. A. Procter, Cllr J. Sutton, Cllr J. Travers

**Officer:** Melanie Kite, Town Clerk

**Also present:** Cllr Purves

**F/104/20 - Chairman's Announcements** - The meeting is being recorded.

**F/105/20 - Apologies for Absence** - There were no apologies.

**F/106/20 - Declarations of Interest.** None declared at this time.

**F/107/20 - Matters Arising from the Minutes of the Meeting Held on 26<sup>th</sup> October 2020.** – there were no matters raised.

**F/108/20 - Public Participation Session.** No members of the public were present.  
Reconvene Meeting

**F/109/20 - Financial Reports to end October 2020.**

Payments and receipts in October were agreed as:

Net Payments £10,231; Net Receipts £11,075

Payments made in the month over £500

Salaries £6,110

**F/110/20 - Bank Reconciliation** – The bank statements for October 2020 showed total balances ££352,131 This will be signed as agreed back to the original bank statements at a later date.

**F/111/20 – Budget 2021/22.V6 Draft. –**

It was agreed to accept the recommendation from the cemetery working party to increase burial and internment fees by 25 per centage points from January 1<sup>st</sup> 2021.

It was agreed to increase the budget for work at the cemetery to £15,000

Proposed Cllr Travers, seconded Cllr Lintott all agreed

The Budget was agreed and barring any further amendments will be recommended to Full Council for approval.

Proposed Cllr Lintott, seconded Cllr Procter, all agreed.

**F/112/20 –Grants, 2<sup>nd</sup> tranche** – The recommendations as presented to the committee were approved as:

Life Centre £739

Home Start Chichester and District £800

Arun and Chichester Citizen Advice £500

South Pond Group £400



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West Sussex Mind £1,261

Total £3,700

**F/113/20 - Matters of Report** – Clerk to chase Tim Hall again to return the refurbished bench for outside Rosemary's Parlour.

The chairman closed the meeting at 20:15pm

Signed \_\_\_\_\_  
Chairman

Date \_\_\_\_\_