



# Midhurst Town Council

15<sup>th</sup> June 2021

**To All Town Councillors**

**You are hereby summoned to a meeting of the Town Council Meeting of Midhurst Town Council, to be held on Monday 21<sup>st</sup> June 2021, in The Old Library, Knockhundred Row, Midhurst, at 7:00pm.**

## **AGENDA**

Julian Quail  
*Julian Quail*  
Assistant Town Clerk

1. **Chairman's Announcements**
2. **Apologies for Absence** -To accept apologies for absence.
3. **Declarations of Interest** - To receive from Members' declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **Public Participation Session** -Adjournment of the meeting for public questions.  
To allow members of the public, at the discretion of the Chairman, to address the Council.  
**7.1 - Update from Midhurst Vision Group – (maximum 5 minutes)**  
Reconvene meeting
5. **Minutes of the Previous Meeting** – To approve the minutes of the meeting held on 17<sup>th</sup> May 2021 (Appendix 1)
6. **Matters Arising from those Minutes** - To consider matters arising from the minutes that are not on the agenda.
7. **Report from County and District Councillors** - To receive reports from West Sussex County Councillor Kate O'Kelly and Chichester District Councillor Gordon McAra.
8. **AGAR – Section 1, Annual Governance Statement 2020-2021.** Statement pertaining to Boxes 1 to 9 must be read out individually, considered and unanimously approved, yes / no. Chairman and Locum RFO to sign, date (21<sup>st</sup> June 2021) and the recorded minute reference of the meeting inserted. (Appendix 2)



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9. **AGAR – Section 2, Accounting Statement 2020-2021.** To be considered and approved by council. Chairman to sign, date (21<sup>st</sup> June 2021) and the recorded minute reference of the meeting inserted. (Appendix 3)
10. **Internal auditor’s year-end report for 2020/21** - To consider and approve the internal auditor’s report. (Appendix 4)
11. **Finance, Asset and Policy Committee** – Update and questions relating to the Minutes. To adopt Minutes of the meeting held on 26<sup>th</sup> April 2021. (Appendix 5)
12. **Planning and Infrastructure Committee** – Update and questions relating to the Minutes. To adopt Minutes of the meeting held on 10<sup>th</sup> & 24<sup>th</sup> May 2021 (Appendix 6 and 7)
13. **Community and Environment Committee** – Meeting of 10th May 2021 was cancelled.
14. **Actions** – Council to review outstanding actions (Appendix 8 and 9).
15. **Committee Membership** – Agree the 2021/22 Committee Membership construction (Appendix 10)
16. **Trustees on Local Charities** – Proposal: To agree the re-appointment of Steve Morley to Ognells Poor Charity (Appendix 11)
17. **MTC Representatives on Local Groups 2021/22** – Update representation on local groups (Appendix 12)
18. **St Ann's Hill, Midhurst** - To review the report from Gordon McAra, consider the proposed way forward and to confirm understanding of the responsibility that comes with ownership of an ancient monument to CDC (Appendix 13)  
**Motion:** Midhurst Town Council confirm they are aware of the responsibility that comes with owning property which is registered as an Ancient Monument under the Ancient Monuments and Archaeological Areas Act 1979 i.e., that the owner must ensure that the monument is not damaged intentionally or through neglect, and that any physical changes to the site have to be approved through Historic England. Management of the site will therefore need to be subject to ongoing specialist advice in order to ensure that it is protected and preserved.
19. **Reports from Outside Meetings** - To receive a report from Councillors who have attended outside meetings.
20. **Matters of Report** - (Note: Decisions cannot be made under this item; it is for information only)
21. **Date of Next Meeting** – Monday 19<sup>th</sup> July 2021 at 7pm.

**\*\*End of Agenda\*\***