



# Midhurst Town Council

21<sup>st</sup> Sept 2021

To Finance Committee Members

**You Are Hereby Summoned to a Meeting of the FINANCE ASSET AND POLICY COMMITTEE to be held on Monday 27<sup>th</sup> September 2021, in The Midhurst Town Council Office, The Old Library, Knockhundred Row, Midhurst, at 7:30pm.**

## AGENDA

1. **Chairman's Announcements**
2. **Apologies for Absence** - To accept apologies received.
3. **Declarations of Interest** - To receive from Members' declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **Minutes** – To approve Minutes of meeting held on 26th July 2021.
5. **Matters Arising from the Minutes of the Meeting Held on 26th July 2021** - To consider matters arising from the minutes that are not on the agenda. (Appendix 1)
6. **Public Participation Session** - Adjournment of the meeting for public questions.  
To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the FA&P Committee have responsibility.  
Reconvene Meeting
7. **Financial Reports for end July 2021** - To note:
  - a. payments and receipts made in the month up to 31<sup>st</sup> July.
  - b. financial position against budget
8. **Bank Reconciliations** – To agree and sign the bank reconciliations for end July 2021.
9. **Fire Risk Assessment**
  - a. To review the Fire Risk Assessment conducted by Fire Risk Management on 30<sup>th</sup> June 2021 (Appendix 2)
  - b. Approve the work schedule and recommendations from the Fire Risk Assessment (Appendix 3)
10. **Councillor Named Business Cards** - Cllr Fraser
11. **Matters of Report.** (Note: Decisions cannot be made under this item; it is for information only)



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**\*\*End of Agenda\*\***