



Midhurst Town Council

A meeting of the **FINANCE ASSET AND POLICY COMMITTEE**
took place on Monday 28th June 2021, in The Old Library, Knockhundred Row,
Midhurst, at 7:30pm

MINUTES

Present: Cllr M. Richardson (chairman), Cllr D. Fraser, Cllr C. Lintott and Cllr A. Procter,
Cllr J. Travers

Officer: Julian Quail, Assistant Clerk

F/65/21 - Apologies for Absence – Cllr McAra and Cllr Sutton

F/66/21 - Declarations of Interest - None

F/67/21 - To approve the Minutes of the meeting held on 24th May 2021 - These were approved as a true and accurate record of the meeting.

Proposed Cllr Procter, seconded Cllr Fraser, all agreed.

F/68/21 - Matters Arising from the Minutes of the Meeting Held on 24th May 2021

F/57/21 - Cllr Procter had collated and sent a paper to Danielle Dunfield CEO of the Great Sussex Way detailing all that our area has to offer to assist with them promoting Midhurst as a destination. Cllr Lintott thanked Cllr Procter for preparing the document which was excellent.

F/60/21 – Following the meeting on 24th May, it had been decided to invest £25,000 in the Boom Credit Union. **Action: Assistant Clerk to add this to the Action List for the account with Boom to be opened.**

F/62/21 – The request from the Community Land Trust for a potential grant from MTC had been withdrawn.

F/69/21 - Public Participation Session – Meeting adjourned

There were no members of the public present.

Meeting Reconvened

F/70/21 - Financial Reports to 31st May 2021 - Sharon Hurr had provided reports from Rialtas showing the financial position against budget, Cllrs discussed which type of monthly report they would like to see in the future and concluded that in addition to the 'annual budget by centre report', they would like to see a written report highlighting unusual activity.

Action: Cllr Richardson to discuss with Ms Hurr and Cllr Lintott when she takes up her position as Town Clerk/RFO.

Cllr Lintott prepared a spreadsheet detailing all payments and receipts for May 2021, this was reviewed by the Committee and no queries were raised.

Payments over £500:

Date	Payee	Debit Amount
04/05/2021	WSSC - Staff Salaries	£6,781.80
07/05/2021	Midhurst Youth Trust	£3,000.00
07/05/2021	Midhurst Tourism Partnership	£750.00



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07/05/2021	Midhurst Green Volunteers	£700.00
07/05/2021	Rother Valley Together	£3,000.00
07/05/2021	Legal & General	£1,217.43
14/05/2021	T P A Ralph -Telephone Kiosk	£4,494.14
14/05/2021	SSE - Street Lighting	£675.26

F/71/21 - Bank Reconciliations – The bank reconciliation was not available for end May 2021. The April and May Bank Reconciliations will be reviewed at the next meeting. **Action: Ms Hurr as Locum RFO.**

F/72/21 - Transfer of Finance – It was proposed and agreed that the budget from the cancelled MTC Carnival could be transferred to the MTC Street Party planned for the end of August. Proposed Cllr Travers, seconded Cllr Lintott, all agreed.

F/63/21 – Old Library Boiler – Cllr Richardson had undertaken an investigation of the boiler and flue and what options are available as a replacement. It was agreed that the gas boiler would be replaced with electric, as this greener energy is the way forward. He has spoken with Total Gas and Power, the supplier, about installing phase 3 electrics to the Old Library. In addition, he has spoken with SSE Network about the need to replace the junction box. There is also the need to employ a well established electrician to carry out various works. This was proving challenging but he would continue to seek the right electrician. The Committee thanks Cllr Richardson as none of the other members had the necessary understanding to procure a contractor to provide quotes for this work.

F/64/21 - Matters of Report.

None

The chairman closed the meeting at 8.11pm

Signed _____
airman

Date _____ Ch