

**Midhurst Town Council**

The Old Library, Knockhundred Row, Midhurst, GU29 9DQ

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**Carron Lane Cemetery, Midhurst**

**Application for Permission to Introduce a Memorial**

|  |  |
| --- | --- |
| **Grave Plot Number** |  |
| ***All monuments must include the grave number on the back of memorial headstones and on the top right corner of memorial tablets.*** | |

|  |  |
| --- | --- |
| **Owner of ‘Right of Burial’ (owner of plot)** | |
| Full name and title |  |
| Address |  |
| Telephone number/s |  |
| E-mail address |  |

|  |  |
| --- | --- |
| **If you are completing this form on behalf of the owner of ‘Right of Burial’ (owner of plot), please complete this section.** | |
| Full name and title |  |
| Address |  |
| Telephone number/s |  |
| E-mail address |  |
| Reason for completing form on behalf of the owner of the ‘Right of Burial’ (owner of plot) |  |

|  |  |
| --- | --- |
| Funeral Directors (if applicable)  Name and address |  |
| Stonemasons  Name and address |  |

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| --- | --- | --- |
| **For up-to-date pricing, please refer to our website** |  | Please tick as appropriate |
| Application for | New memorial headstone |  |
| New memorial headstone and kerb set |  |
| New memorial tablet |  |
| Amendment to existing memorial headstone |  |
| Amendment to existing memorial tablet |  |
| **Please provide a sketch or proposed image from the stonemason with this form** | | |
| Type of material to be used |  | |
| Surface finish |  | |
| Style, size and colouring of proposed lettering |  | |
| Proposed inscription for new memorial |  | |
| If this is an application for an addition to an existing headstone or tablet, please provide details of existing inscription on the memorial and proposed inscription |  | |

I undertake that:

* no memorial will be introduced into the burial ground without first receiving written authorisation from the Town Council.
* if permission is granted, the proposed monument, when erected, will conform with the description.
* Midhurst Town Council will be indemnified against all costs and expenses to which it may be put if the monument is not correctly erected.
* Midhurst Town Council is not liable for any damage caused to the Memorial.
* the Memorial will be kept in a clean, tidy and in a safe condition and understand that if the Memorial is at any time judged to be in an unfit condition, the Midhurst Town Council may take any action it deems necessary to render the Memorial safe without further reference to me.

|  |  |
| --- | --- |
| Signature of owner of Right of Burial (owner of plot) |  |
| Name (please print) |  |
| Date |  |

|  |  |
| --- | --- |
| Signature if completing the form on behalf of the owner of the ‘Right of Burial’ (owner of plot) |  |
| Name (please print) |  |
| Date |  |

FOR OFFICE USE

Application approved……………………………………………………Date……………………………………………….

On Behalf of the Town Council