



Midhurst Town Council

**A MEETING OF THE COMMUNITY AND ENVIRONMENT COMMITTEE
TOOK PLACE ON MONDAY 10th JANUARY 2022 IN THE MIDHURST TOWN COUNCIL OFFICE,
THE OLD LIBRARY, KNOCKHUNDRED ROW, MIDHURST AT 7:30PM**

MINUTES

Present: Cllr M. Purves, Cllr N. Yeo, Cllr C. Lintott, Cllr R. Watts and Cllr L. Jeffries

Officer: Julian Quail. Assistant Town Clerk

Also: Sharron Hurr, Town Clerk and RFO

CE/001/22 - Apologies for Absence – Cllr A. Procter, Cllr G. Upjohn, Cllr J. Sutton, and Cllr D. Smallman

CE/002/22 - Declarations of Interest - None

CE/003/22 - Approve the Minutes of Meeting Held on 13th December 2021

The Minutes were approved as a true and accurate record of the meeting. Proposed Cllr N. Yeo, seconded Cllr R. Watts, unanimously agreed.

CE/004/22 – Matters Arising from the minutes of 13th December 2021

None.

CE/005/22 – Public Participation – adjournment of meeting

There was no public participation.

Meeting Reconvened.

CE/006/22 – Covid-19

None

CE/007/22 – Policing in Midhurst

Cllr Yeo informed the meeting that the next Midhurst Crime Reduction Forum was due to be held on 21st January in the Old Library. It was agreed that given its revised Terms of Reference (ToR) the name of the meeting should be changed to Midhurst and Easebourne Policing Liaison Forum (MEPLF). The revised ToR will be reviewed at the MEPLF meeting. It was also suggested that this forum be combined with the Midhurst and Easebourne ABS Forum.

CE/008/22

- a) Northern Gateway – The Town Clerk explained that planning application was being processed currently, and the sign was in production.
- b) Real Time Passenger Information System (RTPI) Business Case – Cllr Upjohn is awaiting additional information before submitting the business case.
- c) Tree Survey – The Town Clerk informed the meeting that following the Arboricultural Visual Tree Assessment (VTA), quotations are being sought and will be presented at the next meeting. It was noted that three of the trees identified as requiring work, belong to the Cowdray Estate.



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Action: Town Clerk to write to the Cowdray Estate informing them of the VTA.

d) Dante Statue – The Assistant Town Clerk explained that he had spoken with Harvey Tordoff, who informed him that he had approached Jonathan Russell, CEO to the Cowdray Estate, who will speak with Lord Cowdray about the covenant placed on proposed piece of ground at South Pond in the 1950s. Mr Tordoff will inform the Assistant Town Clerk of progress as it becomes known. It was agreed that a decision about insurance for the statue will be discussed when associated costs are known.

Action: The Assistant Town Clerk to provide Gallagher (formally Came and Co) Insurance Company with a copy of the letter provided by Phillip Jackson regarding the technical aspects of the statue.

CE/009/22 – Actions

The actions were provided to the committee before the meeting, who reviewed those that were outstanding. A number were closed and a revised table is attached to the minutes indicating the latest progress.

CE/010/22 – Events

Advent Calendar - Town Clerk reported that Advent Calendar of decorated houses, had caused more work than expected as only four householders had come forward resulting in the Events Officer having to personally gain permission from householders and take photographs, then use businesses to achieve the number required. It had therefore been concluded by officers that the Advent Calendar would not be repeated in future years.

Christmas Window Competition - Christmas Window Competition had worked well, with over 420 votes submitted from the public, and on 18th December 2022 the social media post had a reach of 3,269. CJ Hampshire won first place and Alchemy Home won highly commended.

Midhurst Matters - Midhurst Matters had been delivered between Christmas and New Year, providing information regarding the Christmas Street Party and Christmas Window Competition, and details of Town Council projects for 2022.

MTC Website - The Events Officer was in the process of updating and improving the website, and creating new files in the office for events projects to ensure information was retained for future use.

Promotional Work - The Events Officer was also currently working on an Old Library feature article for the Midhurst and Petworth Observer following a request from the Features Editor.

CE/011/22 - Matters of Report

Cllr Yeo informed the meeting that there weren't enough people coming forward to reinvigorate the community speed watch. He proposed that further publicity, via Midhurst Matters, in the Spring should be initiated.

The Town Clerk informed the committee that there are significant drafts from one of the front doors and a curtain could be erected to help. This will be referred to the next FAP meeting.

There being no further business the Meeting was closed at 8.17pm.

Signed:.....
Chairman

Date.....