



Midhurst Town Council

**A MEETING OF THE COMMUNITY AND ENVIRONMENT COMMITTEE
TOOK PLACE ON MONDAY 14th MARCH 2022 IN THE MIDHURST TOWN COUNCIL OFFICE,
THE OLD LIBRARY, KNOCKHUNDRED ROW, MIDHURST AT 7:30PM**

MINUTES

Present Cllr N. Yeo, Cllr C. Lintott, Cllr J. Sutton, Cllr G. Upjohn, Cllr D. Smallman and Cllr L. Jeffries

Officer: Julian Quail. Assistant Town Clerk

Also: Sharron Hurr, Town Clerk and RFO

CE/026/22 - Apologies for Absence – Cllr A. Procter and Cllr R. Watts

CE/027/22 - Declarations of Interest - None

CE/028/22 – Public Participation – adjournment of meeting

There was no public participation.

Meeting Reconvened.

CE/029/22 - SSM Decorating - Spencer McTear – Maintenance of Cemetery Lodge

The Chairman welcomed Mr McTear to the meeting and asked him if he would clarify the caveats placed on his quotation. He explained that on inspection he thinks the last time they were painted, no preparation took place on the soffits. With out a thorough wash down, the paint would not stick and has flaked away. Until he starts the job and prepared the soffits for decorating it will not be clear what, if any additional work, will be required. He recommended that the paint on the bell tower be completely removed, which would involve additional fixed scaffolding, adding to the final cost. All this additional work may increase the final price by some 90%. Mr McTear believes he can probably start this work in June 2023, depending on other factors. This timeframe will not result in additional damage to the soffits and bell tower. Despite these potential additional costs, the committee would be recommending to Full Council that this quotation from SSM Decorating be accepted. Proposed Cllr Jeffries, seconded Cllr Smallman, unanimously agreed.

CE/030/22 - Approve the Minutes of Meeting Held on 14th February 2022

The Minutes were approved as a true and accurate record of the meeting. Proposed Cllr Upjohn, seconded Cllr Smallman, unanimously agreed.

CE/031/22 – Matters Arising from the minutes of 14th February 2022

None.

CE/032/22 – Events

New Monthly Market – The new MTC monthly market begins in both the Town Square and the Old Library on Saturday 2nd April 2022. The market will run from 09:00 to 14:00, with traders coming within a 40 mile radius of Midhurst. The Market Square can accommodate fourteen pitches, focussing on fresh produce, consumables and larger items. The Old Library will focus on smaller non produce based stalls. This first market will also be complemented by a photographic exhibition in the Old Library.



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Grange Monthly Market – Cllr Fraser and Cllr Yeo will represent MTC at the March market.

Easter - Midhurst Town Council will be designing a free Easter egg trail during the Easter weekend, with a small chocolate gift being available from the Old Library on Thursday 14th April and Saturday 16th April.

Midhurst Matters – The next issue of Midhurst Matters will be distributed at the end of March.

Queen's Platinum Jubilee - On 6th February this year Her Majesty the Queen became the first British Monarch to celebrate a Platinum Jubilee, marking 70 years of service to the people of the United Kingdom, the Realms and the Commonwealth. To celebrate this unprecedented anniversary, events and initiatives will take place throughout the year, culminating in a four day UK bank holiday weekend from Thursday 2nd to Sunday 5th June. The bank holiday will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone. On the Saturday, 4th June 2022, MTC, Easebourne Parish Council (EPC) and Cowdray Estate will join forces to deliver a celebration at the Cowdray Ruins. This will involve refreshments, a stage with local acts, plus fairground rides. It was, however, noted that the cost of delivering this event was more expensive than originally anticipated.

Season of Culture - The first Culture Spark event of the Season of Culture 2022, entitled '1st Spark', will take place at Cowdray Ruins on Thursday 31st March between 6.30pm and 7.45pm. This is a free event for everybody in the local area.

CE/033/22 – Civic Activities and Rural Amenities

Real Time Passenger Information System (RTPI) Business Case - Cllr Upjohn provided an update on this project. There are three options. The issue of power supply has yet to be resolved. There is the option of a battery powered RTPI. It is understood the battery will last circa 6 years. Planning permission is likely to be required.

Dog Fouling – Following a particularly bad example at Oxford Court, it was agreed that Cllr Yeo and Cllr Watts would consider options for a future committee meeting to help reduce the amount of dog fouling around the town.

2022 Grant Process – Following a brief discussion it was agreed that for this year the traditional approach to grant delivery would continue, with only one grant application ending in October 2022. It was also agreed that members of the grant's panel would be reviewed at Full Council. Proposed Cllr Yeo, seconded Cllr Sutton, unanimously agreed. A possible change to the grant process would be discussed later in the year following further work by the Town Clerk.

CE/034/22 – Actions

The actions were provided to the committee before the meeting, who reviewed those that were outstanding. A revised table is attached to the minutes indicating the latest progress.

CE/035/22 - Matters of Report

The Town Clerk informed the committee that the new finger post had now been installed and that the work on the trees at the cemetery would begin on Monday 21st March.

Cllr Yeo mentioned that the data strips, to measure traffic speed, had been placed on South Street.

Action: Assistant Clerk to liaise with Sue Brownlow regarding the costs of the data strip and request an invoice which will allow MTC to help with the costs.

There being no further business the Meeting was closed at 8.50pm.



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Signed:.....
Chairman

Date.....