



Midhurst Town Council

A meeting of the FINANCE ASSET AND POLICY COMMITTEE took place on Monday 28th March 2022, at 7:30pm MINUTES

Present: Cllr M. Richardson (Chairman), Cllr J. Travers, Cllr J. Sutton, Cllr C. Lintott, Cllr G. McAra and Cllr Fraser

Officer: Julian Quail, Assistant Town Clerk

Also: Sharon Hurr, Clerk and RFO

F/023/22 - Apologies for Absence - Cllr A. Procter

F/024/22 - Declarations of Interest - None

F/025/22 - To approve the Minutes of the meeting held on 28th February 2022 –These were approved as a true and accurate record of the meeting. Proposed Cllr Lintott, seconded Cllr Fraser, all agreed.

F/026/22 - Matters Arising from the Minutes of the Meeting Held on 28th February 2022 – None

F/027/22 - Public Participation Session – Meeting adjourned

There were no members of the public present.

Meeting Reconvened

F/028/22 - Financial Reports to End February 2022

The financial reports for the end of February 2022 were circulated prior to the meeting. These were noted.

F/029/22 - Bank Reconciliations

The bank reconciliation for the end of February 2022 were reviewed and signed by Cllr Richardson.

The Town Clerk prepared a spreadsheet detailing all payments and receipts for February 2021, this was reviewed by the Committee and no queries were raised.

Payments over £500:

West Sussex County Council 6,872.74

Peter Shayler 820.00

West Sussex County Council 6,872.74

Sussex Land Works 550.00

Swinton Van Insurance 818.16

SSE 1,318.76

South Oaks Arboricultural Ser. 1,400.00

F/030/22 – Actions

The actions were provided to the committee before the meeting, who reviewed those that were outstanding. A revised table is attached to the minutes indicating the latest progress.

F/031/22 – Midhurst Signs

The committee discussed and accepted the quotation from Osborne Signs to refurbish and paint the Welcome signs and Heart of National Park signs. Proposed Cllr Travers, seconded Cllr Fraser, all agreed. Cllr McAra informed the meeting that he had arranged for a grant from CDC to cover 50% of the costs. It was noted that what was left of the stanchions at Mill Bridge would need removing and replacing.

Thanks were given to all those that had tried to find the small sign welcoming people to the South Downs; this included former chairman John Etherington, who waded into the river.

F/032/22 – Matters of Report

The Town Clerk was pleased to inform the committee that new curtain had been erected in the main hall.

The chairman closed the meeting at 7.55pm

Signed _____ Date _____
Chairman