



Midhurst Town Council

A meeting of the FINANCE ASSET AND POLICY COMMITTEE took place on Monday 25th April 2022, at 7:30pm MINUTES

Present: Cllr M. Richardson (Chairman), Cllr J. Travers, Cllr J. Sutton, Cllr C. Lintott, Cllr G. McAra, Cllr A. Procter and Cllr D. Fraser

Officer: Julian Quail, Assistant Town Clerk

Also: Sharon Hurr, Clerk and RFO

F/033/22 – Chairman’s Announcements

The Chairman welcomed Cllr Procter back to FAP. He also thanked the Town Clerk for all her hard work regarding the internal audit.

F/034/22 - Apologies for Absence - None

F/035/22 - Declarations of Interest - None

F/036/22 - To approve the Minutes of the meeting held on 28th March 2022 –These were approved as a true and accurate record of the meeting. Proposed Cllr Fraser, seconded Cllr McAra, all agreed.

F/037/22 - Matters Arising from the Minutes of the Meeting Held on 28th March 2022 – It was confirmed that all the ‘Welcome to Midhurst’ signs were being refurbished by Osbourne Signs.

F/038/22 - Public Participation Session – Meeting adjourned

There were no members of the public present.

Meeting Reconvened

F/039/22 - Financial Reports to End March 2022

The financial reports for the end of March 2022 were circulated prior to the meeting. These were noted.

F/040/22 - Bank Reconciliations

The bank reconciliation for the end of March 2022 were reviewed and signed by Cllr Richardson.

The Town Clerk prepared a spreadsheet detailing all payments and receipts for March 2021, this was reviewed by the Committee and no queries were raised.

Payments over £500:

West Sussex County Council 6,872.74

Peter Shayler 820.00

West Sussex County Council 6,872.74

Sussex Land Works 550.00

Swinton Van Insurance 818.16

SSE 1,318.76

South Oaks Arboricultural 1,400.00

F/041/22 – Actions

The actions were provided to the committee before the meeting, who reviewed those that were outstanding. The one outstanding action regarding obtaining a quote for refurbishing the hall chairs is being progressed.

F/042/22 – Matters of Report

None

F/043/22 – Closed Session

Cllr Richardson proposed that the meeting go into a closed session to discuss confidential matters. This was seconded by Cllr Lintott and agreed by all.

The chairman closed the meeting at 7.55pm

Signed _____ Date _____
Chairman