



# Midhurst Town Council

## A meeting of the FINANCE ASSET AND POLICY COMMITTEE took place on Monday 23<sup>rd</sup> May 2022, at 7:30pm MINUTES

**Present:** Cllr M. Richardson (Chairman), Cllr R. Watts, Cllr G. McAra, Cllr A. Procter and Cllr D. Fraser

**Officer:** Julian Quail, Assistant Town Clerk

**Also:** Sharon Hurr, Clerk and RFO

### **F/044/22 – Election of Chairman of Finance, Asset and Infrastructure 2022 – 2023**

**Resolution:** Cllr Mark Richardson was elected as Chairman of the Finance, Assets and Policy committee for the Civic Year 2022 -2023. Proposed Cllr Fraser, seconded Cllr Procter, unanimously agreed. Cllr Richardson accepted office and took the chair.

### **P/045/22 - Election of Vice-Chairman of Finance, Asset and Infrastructure 2022 – 2023**

**Resolution:** Cllr John Travers was appointed as Vice-chairman of the Finance, Assets and Policy committee for the Civic year 2022-2023. Proposed Cllr McAra, seconded Cllr Smallman, unanimously agreed. Cllr Travers accepted the position.

**P/046/22 - Apologies for Absence** - Cllr J. Travers and Cllr C. Lintott.

**F/047/22 - Declarations of Interest** - None

**F/048/22 - To approve the Minutes of the meeting held on 25<sup>th</sup> April 2022** –These were approved as a true and accurate record of the meeting. Proposed Cllr Fraser, seconded Cllr Procter, all agreed.

**F/049/22 - Matters Arising from the Minutes of the Meeting Held on 25<sup>th</sup> April 2022** – None.

### **F/050/22 - Public Participation Session – Meeting adjourned**

There were no members of the public present.

Meeting Reconvened

### **F/051/22 - Financial Reports to End April 2022**

The financial reports for the end of April 2022 were circulated prior to the meeting. These were noted.

### **F/052/22 - Bank Reconciliations**

The bank reconciliation for the end of April 2022 were reviewed and signed by Cllr Richardson.

The Town Clerk prepared a spreadsheet detailing all payments and receipts for April 2021, this was reviewed by the Committee and no queries were raised.

06/04/2022 21CC Group Ltd 588.00

19/04/2022 Pear Technology 3,735.60

22/04/2022 Rialtas Business Solutions 720.00  
27/04/2022 Eaton Landscapes 612.00  
27/04/2022 West Sussex County Council 10,599.81  
27/04/2022 Wood-Be Ltd 1,152.00  
29/04/2022 Rotherhill Nurseries 1,050.00

**F/053/22 – Actions**

All actions were complete.

**F/054/22 – Matters of Report**

The Town Clerk reported that she had received a quotation to repair the banqueting chairs, which equates to £100 per chair. While this could not be discussed, it was thought that this was rather expensive and will be considered at the next meeting. A quotation is also awaited for repair of the Southdown Meeting Room chairs.

Cllr Richardson raised concern at the perceived lack of promotion for the Queen’s Jubilee events. The Town Clerk confirmed that poster have been attached to the lampposts up and down North Street, in addition to social media and reports in the Mid and Pet Observer.

It was noted that previously CDC had charged the local parish church £85 to conduct an Easter sunrise at St Ann’s Hill.

**Action: Assistant Clerk to add charging for Easter sunrise to the local parish church to the next FAP agenda.**

The chairman closed the meeting at 8.05pm

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairman