



Midhurst Town Council

A Meeting of the Finance, Asset and Policy Committee took place on Monday 27th June 2022 at 7.30pm at The Old Library, Knockhundred Row, Midhurst.

MINUTES

Present: Cllr D Fraser, Cllr C Lintott, Cllr G. McAra, Cllr M Richardson (Chairman), Cllr J Travers and Cllr R. Watts

Officer: Sharon Hurr, Town Clerk

Members of the Public: None

F/055/22 - Apologies for Absence: Cllr A Procter

F/056/22 - Declarations of Interest: None

F/057/22 - To approve Minutes of Meeting Held on 23rd May 2022

These were agreed as a true record of the meeting, as proposed by Cllr Fraser, seconded by Cllr Watts and agreed by all present.

F/058/22 - Matters Arising from the Minutes of the Meeting Held on 23rd May 2022

A progress update regarding the potential reupholstery of the banqueting chairs was requested and the Clerk responded that the cost had been quoted at £100 per chair, and as the purchase price of new chairs were around half this amount, it was concluded that this was not an appropriate way forward. However, the current focus would be in relation to the repair of the wooden chamber chairs.

Meeting halted for Public Participation Session

F/059/22 - Public Participation Session – Adjournment of the meeting for public questions. To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the FA&P Committee have responsibility.

As there were no members of the public present, the meeting was reconvened.

F/060/22 – Financial Reports for May 2022

The financial reports for the end of May 2022 were circulated prior to the meeting. No queries were raised and the reports were noted.

The following payments in excess of £500 were also noted:

Organisations	Details	Amount
Arthur J Gallagher	Annual Insurance Premium	£3,818.29
West Sussex Land Works	Maintenance of Cemetery	£1,212.00
Wood-Be Ltd	Tree Surgery in the Cemetery	£882.00
East Sussex County Council	IT Support Provision	£1,419.68
Eaton Landscapes	Tree Surgery in the Cemetery	£612.00
WC Hire Ltd	Toilet Hire for Jubilee Event	£960.00
West Sussex County Council	Staff Salaries	Undisclosed
Town Council	Transfer between accounts	£600.00

F/061/22 – Bank Reconciliations

The bank reconciliations for the end of May 2022 were reviewed and signed by Cllr Richardson.

F/062/22 – Easter Sunrise – Payment

The church previously made a payment to Chichester District Council for use of St Ann’s Hill for the Easter Sunrise service. A discussion took place as whether byelaws may be required for St Ann’s Hill.

Action: Cllr McAra will investigate if Chichester District Council required payments for other uses of St Ann’s Hill and report back to the Committee.

F/063/22 – Cemetery Compost Bins

This item was withdrawn, as it will be debated by the Cemetery Sub-Committee in the first instance.

F/064/22 – Guide Hut Path

A quotation to repair the path was discussed and it was proposed by Cllr Lintott, seconded by Cllr Fraser and agreed by all present, that this quotation was accepted.

Action: The Clerk to request that the repair work is carried out.

F/064/22 – Actions: None

F/064/22 - Matters of Report

Cllr Richardson asked that all Committees begin consideration of budget requirements for 2023-24. Cllr Richardson also requested that the Clerk complete a paper regarding grant and donation allocation.

Action: The Clerk to complete a grant and donation allocation paper for consideration by the Committee.

There being no further business the Chairman closed the meeting at 8.15pm.

Signed: Date:.....
Chairman

