



Midhurst Town Council

A Meeting of the Finance, Asset and Policy Committee took place on Monday 25th July 2022 at 7.30pm at The Old Library, Knockhundred Row, Midhurst.

MINUTES

Present: Cllr M Richardson (Chairman), Cllr D Fraser, Cllr C Lintott, Cllr G. McAra, Cllr J Hensey, Cllr R. Watts and Cllr A Procter

Officer: Julian Quail, Assistant Town Clerk

Also: Sharon Hurr, Town Clerk and RFO

Members of the Public: None

F/066/22 - Apologies for Absence: Cllr J. Travers

F/067/22 - Declarations of Interest: None

F/068/22 - To approve Minutes of Meeting Held on 25th July 2022

These were agreed as a true record of the meeting. Proposed by Cllr Watts, seconded by Cllr Lintott and agreed by all present.

F/069/22 - Matters Arising from the Minutes of the Meeting Held on 25th July 2022

None.

Meeting halted for Public Participation Session

F/070/22 - Public Participation Session

As there were no members of the public present, the meeting was reconvened.

F/071/22 – Financial Reports for June 2022

The financial reports for the end of June 2022 were circulated prior to the meeting. No queries were raised and the reports were noted.

The following payments in excess of £500 were also noted:

03/06/2022 Mark Reynolds 550.00
07/06/2022 Sussex Land Works 1,365.00
09/06/2022 West Sussex County Council 585.00
10/06/2022 Eaton Landscapes 732.00
10/06/2022 Rother Valley Together 3,000.00
10/06/2022 Midhurst Tourism 750.00
10/06/2022 Midhurst Green Volunteers 1,500.00
10/06/2022 Midhurst Youth Trust 3,000.00
10/06/2022 Deacon Design Ltd 2,400.00
10/06/2022 Wood-Be Ltd 1,380.00
15/06/2022 West Sussex County Council 2,156.00
15/06/2022 West Sussex County Council 2,156.36
15/06/2022 PA Kaufman-Kent 600.00
15/06/2022 SSE 3,239.52

29/06/2022 Playsafe 986.40
29/06/2022 Legal & General 998.41
29/06/2022 Wood-Be 1,830.00

F/072/22 – Bank Reconciliations

The bank reconciliations for the end of June 2022 were reviewed and signed by Cllr Richardson.

F/073/22 – Easter Sunrise – Payment

It was thought that the local parish church previously made a payment to Chichester District Council for use of St Ann's Hill for the Easter Sunrise service. Cllr McAra confirmed that CDC did not, in fact, charge the Church. It was agreed that MTC wouldn't charge the Church either. It was also agreed that the issue of payment for any event at St Ann's Hill should be deferred until the sub-committee have met and discussed this issue.

Action: Assistant Clerk to add the issue of payment for the use of St Ann's Hill to the next agenda in September.

F/074/22 – 2023 Donations and Grants

A paper laying out the options for the committee were circulated prior to the meeting. After a lengthy debate, it was proposed and agreed that the following approach be taken. Proposed by Cllr Watts, seconded by Cllr Lintott and agreed by all present, with the exception of Cllr Hensey and Cllr Fraser, who abstained

- Require Rother Valley Together, Midhurst Youth Trust, Midhurst Tourism Partnership and Midhurst Green Volunteers will be required to submit a formal application, but continue with the selected automatic allocations. It was noted that a new application form was required.
- The Royal British Legion will not be required to complete an application
- Introduce a formal monitoring process for the expenditure of funds for all organisations in receipt of funding, with the exception of the Royal British Legion.

Action: The Assistant Clerk to design a new application form for Rother Valley Together, Midhurst Youth Trust, Midhurst Tourism Partnership and Midhurst Green Volunteers to submit their donation requests.

Action: Following agreement of the new application form, the Assistant Clerk to write to Rother Valley Together, Midhurst Youth Trust, Midhurst Tourism Partnership and Midhurst Green Volunteers and explain the change in procedure.

Action: Assistant Clerk to design and agree a formal monitoring process for the expenditure of funds.

F/075/22 – Actions

All actions now complete.

F/076/22 - Matters of Report

None

F/077/22 – Closed Session

It was proposed and agreed that meeting go into a closed session. Proposed by Cllr Lintott, seconded by Cllr Watts and agreed by all present.

There being no further business the Chairman closed the meeting at 8.15pm.

Signed: Date:.....
Chairman