



Midhurst Town Council

**A Meeting of the Community and Environment Committee
took place at 7.34pm on Monday 12th December 2022 in the
Midhurst Town Council offices,
The Old Library, Knockhundred Row, Midhurst**

MINUTES

Present Cllr N. Yeo, Cllr C. Lintott, Cllr D Merritt, Cllr J Sutton and Cllr G. Upjohn
Officer: Sharon Hurr, Clerk

CE/121/22 – Chairman’s Announcements: The Chairman reported that West Sussex County Council (WSSC) were inviting residents to confirm at which bus stop they would like real-time information to be sited. Link to WSSC website and the survey to ‘put a pin in the map’: [#WestSussBus](#)

The Chairman also explained that WSSC had changed how issues with roads and pavements should be reported. Link to WSSC website and the reporting an issue: [Make an enquiry or report a problem with a road or pavement - West Sussex County Council](#)

Action: The Clerk to forward the email from WSSC regarding changes to reporting road and pavement issues, to Councillors.

CE/122/22 – Apologies for Absence: Cllr A. Procter, Cllr R. Watts and Cllr L. Jeffries. Cllr Smallman was absent without apology.

CE/123/22 - Declarations of Interest - To receive from Member’s declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012: None

CE/124/22 - Minutes of Last Meeting: The minutes of meeting held on 14th November 2022 were agreed as an accurate record by all present.

CE/125/22 - Matters Arising from the Minutes of 14th November 2022 not included on the agenda: To consider matters arising from the minutes that are not on the agenda: None.

CE/126/22 – Public Participation: No members of the public were present.

Meeting Reconvened.

CE/127/22 Commonwealth Wars Graves Commission’s request to install signs indicating the presence of war graves at Carron Lane cemetery: Following a discussion, the Chairman proposed that the form should be completed to request a sign be provided and displayed, which was seconded by Cllr Upjohn and agreed by all present.



Midhurst Town Council

Action: The Clerk to complete the relevant form and confirm with Groundsman Chris Savill the appropriate siting of a sign.

CE/128/22 Events Update: The Clerk confirmed that the Christmas Street Party was well attended and received. Chairman of the Town Council, Cllr Lintott thanked the staff for organising the event and all those who volunteered for marshalling duties on the day.

The Clerk confirmed that the 'warm spaces' initiative had been established in the Olive & Vine, Verdi's Café and at the Grange Centre. Each of the three locations would provide a free drink and a warm place to sit for those in need. People who were able to do so, could also pay for an extra drink when purchasing a drink themselves for the initiative.

Cllr Sutton also explained that she had accompanied Tim Peake, two children from Midhurst Primary and their deputy head teacher who had judged the Christmas Window competition. This had been very enjoyable and Cllr Sutton thanked the school and Mr Peake for their involvement. The Christmas Window competition public vote was due to end at midnight today (12th December 2022).

CE/129/22 Flowers 23-24: The Clerk provided the updated spreadsheet and it was proposed by Cllr Lintott, seconded by Cllr Sutton and agreed by all present to remove one of the planters outside The Clockhouse on North Street.

CE/130/22 Policing in Midhurst: The Chairman reported that the current four-monthly Liaison Forum was well-established and working well, and the relationship with the PCSO was also very good. The Chairman also confirmed that the recent questionnaire from the Police and Crime Commissioner's office had also been forwarded to Councillors. Cllr Lintott commented that most significant current issue was the theft of catalytic converters not just within Midhurst, but also the surrounding area.

CE/131/22 – Civic Activities and Rural Amenities:

- **Northern Gateway:** Cllr Sutton reported that planting was underway and that grass seed with a wildflower mix would also be added to the planting plan.
- **Bins:** Cllr Yeo reported there was no further update at this time, although when the exact location of Dante had been confirmed that would inform the repositing of one of the new general-purpose bins.
- **Recreation Ground Repairs:** A revised quotation had been received from Playsafe Playgrounds following the agreement not to repair the Air Skier, which was to make good/safe the ground where this equipment had previously been installed. It was proposed by Cllr Lintott, seconded by Cllr Sutton and agreed by all present to pay for the relevant area to be made safe.

CE/132/22 – Actions

- Fairtrade Town Status: Cllr Yeo reported that was no further update at this time.
- Relocation of Bins: Please see CE/131/22 above.

CE/120/22 - Matters of Report: (Note: Decisions cannot be made under this item; it is for information only):
The Clerk report that Cemetery Lodge would be painted in July 2023.



Midhurst Town Council

There being no further business the Meeting was closed at 8.24pm.

Signed:.....
Chairman

Date.....