



# Midhurst Town Council

**A Meeting of the Community and Environment Committee  
took place at 7.35pm on Monday 14<sup>th</sup> November 2022 in the  
Midhurst Town Council offices,  
The Old Library, Knockhundred Row, Midhurst**

## MINUTES

**Present** Cllr N. Yeo, Cllr C. Lintott, Cllr D Merritt, Cllr J Sutton and Cllr G. Upjohn  
**Officer:** Sharon Hurr, Clerk

**CE/105/22 – Chairman’s Announcements:** The Chairman reminded all present that tomorrow (15<sup>th</sup> November 2022) was the last opportunity to submit comments regarding the Midhurst Vision consultation.

**CE/106/22 – Apologies for Absence** – Cllr A. Procter, Cllr D. Smallman, Cllr R. Watts and Cllr L. Jeffries

**CE/107/22 - Declarations of Interest - To receive from Member’s declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012:** None

**CE/108/22 - Minutes of Last Meeting** - The minutes of meeting held on 10<sup>th</sup> October 2022 were agreed as an accurate record by all present.

**CE/109/22 - Matters Arising from the Minutes of 10<sup>th</sup> October 2022 not included on the agenda: To consider matters arising from the minutes that are not on the agenda:** None.

**CE/110/22 – Public Participation:** No members of the public were present.

Meeting Reconvened.

**CE/111/22 Cemetery Update:** The Clerk confirmed that the cemetery was becoming busier with regards to both burials and ashes burials in the Garden of Remembrance. A new draft map of the cemetery had been produced by CDS the company undertaking the mapping work and Chris Savill, the Groundsman had provided some additional information which will be forwarded to CDS for inclusion on the map. Both the Events Officer and the Clerk would undertake cemetery training on 17<sup>th</sup> November with a consultant who is Vice-President of the Institute of Cemeteries and Crematoriums. The installation of the compost bins will now take place in the new year.

**CE/112/22 – Events Update**

**Halloween Trail:** The Clerk reported that this had been successful and families had enjoyed seeking the answers to the questions. The Clerk thanked Cllrs Sutton and Merritt for handing our prizes.

**Monthly Farmers and Artisan Market:** The Clerk reported that market was progressing well, and currently had a profit of £2,075.05.



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**Christmas Street Party (2<sup>nd</sup> December 2022):** The Clerk confirmed that plans were progressing well but there were concerns regarding the lack of support to run the event, with neither The Rotary Club or Grace Church able to provide volunteers. The Midhurst Sports Association and Midhurst Choir have been asked for volunteers

The greatest need was for 'Elves' to run Santa's Grotto and marshals for road closures particularly from 5pm to 10pm. Cllr Merritt suggested asking the fire station if any fire officers were able to provide support.

**Christmas Market (3<sup>rd</sup> December 2022):** Cllr Travers has volunteered to run the Councillor stall from 10am until 12noon, Cllr Sutton from 12noon until 2pm. Cllr Merritt confirmed that he could attend from 1pm and will assist with closing down the market.

**CE/113/22 Recreation Ground – Consideration of Quotation/Advice for Repairs:** The Clerk had circulated the quotation, explanation and associated photographs for the repair of the Air Skier adult equipment in the Recreation Ground. Following a discussion, it was agreed that due to the high cost of the necessary repairs owing to the poor condition of the Air Skier that it should not be repaired but potential replacement considered over the coming months.

**CE/114/22 Flowers 23-24:** The Clerk explained that she had spoken to Miles Watson-Smyth at WindowFlowers, and that he had offered an on-line meeting to review the spreadsheet, which had over a period of time become confused.

**CE/115/22 Requirement for/Level of, Social Support within Midhurst:** Cllr Merritt explained that although the Town had a number of supportive services, he had concerns that some residents may face Christmas alone and was considering how the Town Council could assist with combatting this issue. Following a discussion, it was agreed that the Town Council could act as a sign-posting service.

**Action:** Cllr Merritt to draft an email for the office to send to all relevant organisation to ascertain what they are planning to offer over the festive season.

**CE/116/22 Defibrillator Resources within Midhurst:** Cllr Yeo reported that Midhurst MEDS were progressing well, although slower than hoped due to training constraints within South East Coast Ambulance Service (SECAMB). They now have two operational responders and another who is now part of a SECAMB initiative to use volunteers in a wider role, this may become integrated with MEDS in due course.

With regard to defibrillators, Cllr Yeo advised that the cost of a package was in the region of £2K for each defibrillator and that MEDS were happy to take responsibility for the care of the machines locally, in due course. MEDS were also keen that where machines were held by an organisation, their staff were trained in their use, and MEDS considered that a strategic approach to the placement of new defibrillators would be more appropriate going forward.

Cllr Lintott agreed to respond to an existing offer with gratitude and confirm that in due course funds may be more suitably channelled through MEDS.

Cllr Yeo will keep the committee apprised of progress.



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**CE/117/22 – Policing in Midhurst:** Cllr Yeo explained that an on-line meeting of the Police and Crime Commissioner Focus Group would take place on Friday 18<sup>th</sup> November 2022 to which he would report the issue of theft of catalytic converters within the area and suspicious activity at Midhurst Bus Station.

**CE/118/22 – Civic Activities and Rural Amenities:**

- **Northern Gateway:** Cllr Sutton reported that now the sign had been installed the planting would begin shortly.
- **Real Time Passenger Information System (RTPI):** Cllr Upjohn reported that there was no further update at this time.
- **Bins:** Cllr Yeo confirmed that there are currently three dog waste bins by South Pond and Chichester District Council have (helpfully) suggested two general and one dog waste would be more suitable. One of the general bins should be located nearer to the bench.

**CE/119/22 – Actions**

- **Fairtrade Town Status:** As this is the busiest time of year for retailers, it was agreed that meeting with the Town Team to discuss this matter should take place in the New Year.

**CE/120/22 - Matters of Report: (Note: Decisions cannot be made under this item; it is for information only):**

**Dante:** Cllr Sutton, explained that work was progressing on this project and she would update the Council in due course.

There being no further business the Meeting was closed at 8.39pm.

Signed:.....  
Chairman

Date.....