



# Midhurst Town Council

**A meeting of Midhurst Town Council took place on  
Monday 19<sup>th</sup> December 2022 at 7:00pm at the Midhurst Town Council Offices,  
Old Library, Knockhundred Row, Midhurst, GU29 9DQ**

## **MINUTES**

**Present:** Cllr C Lintott, Cllr D. Coote, Cllr J. Travers, Cllr D. Merritt, Cllr J. Hensey, Cllr N Yeo, Cllr R. Watts, Cllr McAra, and Cllr J Sutton

**In attendance:** County Cllr K. O’Kelly, Sharon Hurr, Town Clerk

**C/184/22 – Chairman’s Announcement:** None.

**C/185/22 – Apologies for Absence:** Cllr A Procter, Cllr L. Jeffries, and Cllr G. Upjohn. Cllr D. Fraser gave apologies after the meeting. Cllr D. Smallman was absent without apology.

**C/186/22 - Declarations of Interest:** None.

Meeting halted for Public Participation Session

**C/187/22 - Public Participation Session.** None present.

Meeting reconvened.

**C/188/22 - Minutes of the Previous Meeting:** The minutes of the meeting held on 21<sup>st</sup> November 2022 were proposed by Cllr Yeo, seconded by Cllr Merritt, agreed by all present and adopted.

**C/189/22 - Matters Arising from those Minutes.** None.

**C/190/22 - Report from County and District Councillors:**

- **West Sussex County Councillor Kate O’Kelly** – Report circulated prior to the meeting.

Cllr O’Kelly drew attention to the West Sussex County Council new process for reporting road and pavement issues, which can now be submitted via an on-line form and map, and the Chichester District Council smartphone app which provides updates regarding waste and recycling collection times and also allows reporting of issues such as fly-tipping or ordering a new bin.

**Action:** The Clerk to ensure the information regarding the two Councils’ opportunities for reporting/receiving information updates to be promoted via the Town Council’s social media.

- **District Councillor Gordon McAra** – Report circulated prior to the meeting.

Cllr McAra confirmed that the issues leading to the potential refuse collection strike, had been



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resolved.

**C/191/22 – Finance, Asset and Policy Committee:** The minutes and questions relating to the Minutes and adoption of the minutes of the meeting held on 24<sup>th</sup> October 2022 were adopted by Council as proposed by Cllr Hensey, seconded by Cllr Watts and agreed by all present.

**C/192/22 - Planning and Infrastructure Committee:** Minutes of 14<sup>th</sup> November 2022 were adopted by Council as proposed by Cllr Merritt, seconded by Cllr Hensey and agreed by all present.

**C/193/22 - Planning and Infrastructure Committee:** Minutes of 28<sup>th</sup> November 2022 were adopted following a correction that Cllr Merritt had abstained with regards to the vote to support the Boundary Commission Review to alter the Parliamentary constituency boundary to a South Downs area by Council, as proposed by Cllr Merritt, seconded by Cllr Fraser and agreed by all present.

**C/192/22 – Community and Environment Committee:** Minutes of 14<sup>th</sup> November 24<sup>th</sup> 2022 were adopted by Council as proposed by Cllr Sutton, seconded by Cllr McAra and agreed by all present.

**C/193/22 - Grant Request Allocations** - The Grants Panel recommendations for the allocations of grants were proposed by Cllr Sutton, seconded by Cllr McAra and agreed by all present.

**Action:** The Clerk to email all applicant organisations with the relevant information regarding their allocation and process the payments.

**C/194/22 – Changing Places (Toilet Facility for adults with severe disabilities)** – Chichester District Council had received a grant to install full facilities at an empty unit adjacent to the current toilets at North Street Car Park and requested that the Town Council consider funding the maintenance of the facility. A quotation had been received from Wetton, toilet cleaning contractors and following a debate regarding the significant costs and potential demand, Cllr McAra proposed that Council decline the request, which was seconded by Cllr Watts. In a vote five Councillors supported Cllr McAra’s proposal, three were against and there was one abstention, therefore by a majority vote the Council will not fund the maintenance of the proposed facility.

**Action:** The Clerk to inform Chichester District Council of the Council’s decision.

**C/195/22 – Pendean Quarry (access to on completion)** – Cllr Travers reported that the chair of the Pendean Quarry Liaison Group (PQLG) had requested the view of the Town Council regarding on the after use of the site. The original proposal from CEMEX (the site owner) was for no public



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access but this was changed to the inclusion of permissive pathways following feedback from the liaison group. At the latest meeting three local residents expressed concern about public access and the impact that it may have on them. At the PQLG meeting earlier in 2022 Inert Recycling Ltd. stated that the planned infill was likely to be completed in six to eight months. This plan has now changed with a variation in planning permission being sought to allow the infill of the lake at the base of the site. It was thought that this could be completed within the time period allowed for in the current planning permission - up to September 2025.

Following a short debate, it was agreed that this would be added to next agenda of the Planning and Infrastructure Committee on 3<sup>rd</sup> January 2023 for further debate.

**C/196/22 Update and Future of Lilac Cottage** – The Chairman explained that in regard to the loan, further information had again been requested by the Department of Levelling-Up, Housing and Communities, which had been forwarded.

**C/197/22 – Review of outstanding actions:** None

**C/198/22 - Reports from Outside Meetings:** None

**C/199/22 - Matters of Report:** None

**C/200/22 Date of Next Meeting** – Monday 16<sup>th</sup> January 2023 at 7pm.

The meeting ended at 7.50pm.

Signed..... Dated.....

Chairman