16th May 2023

**To** Finance, Assets, Community & Environment Committee Members

You are hereby summoned to a meeting of the Finance, Assets, Community & Environment Committee

**to be held at 7.30pm on Monday 22nd May 2023,**

**in Town Council Offices, the Old Library, Knockhundred Row, Midhurst**

**AGENDA**

***Sharon Hurr***

**Town Clerk**

1. **Election of Chairman and Vice-Chairman**
2. **Apologies for Absence -**To accept apologies for absence.
3. **Declarations of Interest -** To receive from Members’ declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **Public Participation Session -** Adjournment of the meeting for public questions.

To allow members of the public, at the discretion of the Chairman, to address the Council.

1. **Minutes of the Previous Meeting –** *The Minutes of the meeting of Community & Environment 11th April and Finance, Assets and Policy Committee 24th April 2023 were approved at full Council meeting on 15th May 2023, following elections, and a change to the meetings schedule.*
2. To approve the minutes of the meeting held on 11th and 24th April 2023 (see item above).
3. **Matters Arising from those Minutes -** To consider matters arising from the minutes that are not on the agenda.
4. **Financial Reports for April 2023**
	* + - 1. a. payments and receipts made in the month up to 3oth April 2023

 b. financial position against budget

1. **Bank Reconciliations –** To agree and sign the bank reconciliations for end April 2023.
2. **Code of Conduct** - Review and Signature
3. **Update from Events Officer**
4. **Civic Activities and Rural Amenities**
5. Banking Hub
6. Community Highway Partnership/Scheme
7. **Actions – Committee to review the outstanding actions:**
	* Fairtrade Town Status
	* Relocation of bins
8. **Actions** – Review outstanding actions
9. **Matters of Report -** Decisions cannot be made under this item; it is for information only
10. **Date of Next Meeting –** 7.30pm, 12th June 2023