9th May 2023

**To All Town Councillors**

**You are hereby summoned to the Annual Meeting of the Town Council**

**to be held on Monday 15th May 2023,**

**in The Old Library, Knockhundred Row, Midhurst, at 7:00pm.**

***AGENDA***

***Sharon Hurr***

**Town Clerk**

1. **Election of Chairman (Declaration of Acceptance of Office to be signed)**
2. **Election of Vice Chairman (Declaration of Acceptance of Office to be signed)**
3. **Declaration of Acceptance of Office to be signed to be signed by all Councillors**
4. **Apologies for Absence -**To accept apologies for absence.
5. **Declarations of Interest -** To receive from Members’ declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
6. **Public Participation Session -** Adjournment of the meeting for public questions.

To allow members of the public, at the discretion of the Chairman, to address the Council.

1. **Minutes of the Previous Meeting –** To approve the minutes of the meeting held on 17th April 2023
2. **Matters Arising from those Minutes -** To consider matters arising from the minutes that are not on the agenda.
3. **Report from County Councillor only, due to recent Chichester District Council Elections.**
4. **Finance, Asset and Policy Committee** – Minutes and questions relating to the Minutes and adoption of the minutes of the meeting held on 27th March 2023 and questions relating to the Minutes.
5. **Planning and Infrastructure Committee** – Minutes and questions relating to the Minutes and adoption of the minutes of the meetings held on 11th April and 24th April 2023 and questions relating to the Minutes.
6. **Community and Environment Committee** – Minutes and questions relating to the Minutes and adoption of the minutes of the meeting held on 11th April 2023 and questions relating to the Minutes.
7. **Annual Governance and Accountability Return to be agreed and signed by the Chairman and RFO.**
8. **Revision of Committees, and Dates for Meetings – May 2023 to April 2024**
9. **Confirmation of Committee Membership**
10. **Sub-Committee Membership and Working Groups (Staffing, Cemetery Sub-Committee, Lilac Working Group, and St Ann’s Hill Working Group)**
11. **MTC Representation (Town Trust, Ognells, Pest House, Midhurst and Easebourne Police Liaison Forum, and Guide and Scout Hut Committee)**
12. **South Downs National Park Parish Membership Nomination**
13. **Adoption of Code of Conduct**
14. **Actions** - Council to review outstanding actions
15. **Reports from Outside Meetings -** To receive a report from Councillors who have attended outside meetings.
16. **Matters of Report - (Note: Decisions cannot be made under this item - it is for information only)**
17. **Date of Next Meeting –** To Be Confirmed.
18. **Register of Interests to be completed by all Councillors, and acceptance of summons by email to be signed by all Councillors.**