**A meeting of Midhurst Town Council took place on**

**Monday 16th January 2023 at 7:00pm at the Midhurst Town Council Offices,**

**Old Library, Knockhundred Row, Midhurst, GU29 9DQ**

**MINUTES**

**Present**: Cllr C. Lintott, Cllr D. Coote, Cllr J. Travers, Cllr D. Merritt, Cllr J. Hensey, Cllr R. Watts, Cllr G. McAra, Cllr D. Fraser and Cllr D. Smallman.

**In attendance**: Sharon Hurr, Town Clerk

**C/201/23 – Chairman’s Announcement:** The Chairman reported that Cllr Procter had resigned

from the Council due to personal reasons, and the Council collectively thanked Cllr Procter for

her work and commitment to the Council.

**C/202/23 – Apologies for Absence:** Cllr J Sutton, Cllr Yeo and West Sussex County Councillor Kate O’Kelly.

**C/203/23 - Declarations of Interest:** None.

Meeting halted for Public Participation Session

**C/204/23 - Public Participation Session.** None present.

Meeting reconvened.

**C/205/23 - Minutes of the Previous Meeting:** The minutes of the meeting held on 19th December 2022 were proposed by Cllr Coote, seconded by Cllr Travers, agreed by all present and adopted.

**C/206/23 - Matters Arising from those Minutes.** None.

**C/207/23 - Report from County and District Councillors:**

* **West Sussex County Councillor Kate O’Kelly** – Report circulated prior to the meeting. Cllrs did not seek further clarification on any matters.
* **District Councillor Gordon McAra** – Report circulated prior to the meeting.

 Cllrs did not seek further clarification on any matters.

**C/208/23 – Finance, Asset and Policy Committee:** The minutes and questions relating to the Minutes and adoption of the minutes of the meeting held on 28th November 2022 were adopted by Council as proposed by Cllr Lintott, seconded by Cllr Hensey and agreed by all present.

**C/209/23 - Planning and Infrastructure Committee:** Minutes of 12th December 2022 were adopted by Council as proposed by Cllr Upjohn, seconded by Cllr Fraser and agreed by all present.

**C/210/23 - Planning and Infrastructure Committee:** Minutes of 3rd January 2023 were adopted as proposed by Cllr Hensey, seconded by Cllr Fraser and agreed by all present.

**C/211/23 -–** **Community and Environment Committee:** Minutes of 12th December 2022 were adopted by Council as proposed by Cllr Merritt, seconded by Cllr Lintott and agreed by all present. Cllr Coote expressed congratulations with regards to the organisation of the Christmas Street Party which was an evening enjoyed by all.

**C/212/23 – Budget 2023-24 – to approve and submit the precept request –** Following a debate regarding the budget allocations, the budget was proposed by Cllr Watts, seconded by Cllr Fraser, agreed by all present and **resolved** as the budget for the forthcoming financial year (23-24) which included the precept request.

**Action:** The Clerk to submit the precept request for 2023-24 to Chichester District Council.

**C/213/23 – A History of the Post Office in Midhurst, West Sussex by Claire Nicholas –** The Chairman presented the publication to the Council. Councillors agreed that it was a detailed and interesting book, and requested that the Clerk to write to Ms Nicholas to congratulate her for the publication. The Clerk confirmed that the Council will print copies of the electronic version of the book on request.

**Action:** The Clerk to forward a congratulatory letter to Ms Nicholas.

 **C/214/23 –** **Review of outstanding actions:** None

 **C/215/23** - **Reports from Outside Meetings**: Cllr Lintott had forwarded her report regarding the

Vision group meeting, which the Clerk had sent to Councillors prior to the meeting.

 **C/216/23 - Matters of Report:** Cllr McAra confirmed that an extension had been given by South

 Downs National Park for the submission of Community Infrastructure Levy (CIL) requests for

 capital projects until the 3rd March 2023.

 **Action:** Cllr McAra, Cllr Lintott and the Clerk to work jointly on a submission for CIL funds.

 The Clerk provided a copy of the recent Clerks & Councils Direct magazine for Councillors to

 share and also reported that two thank you letters for recent grants awarded by the Council had

 been received from Life Centre and Home Start.

 **C/217/23 Date of Next Meeting –** Monday 20th February 2023 at 7pm.

The meeting ended at 7.33pm.

Signed………………………………………………………… Dated……………………………………….

Chairman